

## Why Outsource Your Accounting?

IT'S REALLY VERY LOGICAL – so that you can focus on growing your business or fulfilling your organization's mission, rather than on maintaining its accounting department. Do you find yourself in any of these situations?

- You have a temporary need to fill a financial position – from skilled accounting personnel to Controller – because of job transitions or extended leave.
- You are building an emerging business but don't have the resources or need for a full-time Controller.
- You need “catch-up” bookkeeping to get your organization on the right financial track.
- You need to review and upgrade your existing procedures to accommodate the growth of your organization.
- You find ongoing outside accounting support to be the most cost-effective solution for your organization.

These are several of the reasons **Gelman, Rosenberg & Freedman, CPAs**, developed its **Client Services Department** – *because sometimes our non-audit clients need basic accounting assistance so they can focus on their core competencies.*

*Whether yours is an emerging business, a nonprofit organization with complex program activity, a government contractor with DCAA scrutiny, or part of a professional service firm, our Client Services staff is trained to step in and give you the support you need at every level.*

## Leave the Numbers to us.

We will supplement and/or perform your accounting function on or off-site and are ready to offer you any or all of the following:

- **Full range of bookkeeping services**
- **Temporary accounting department staffing**
- **Accounting department management, including controllership**
- **Accounting software analysis, implementation and staff training**
- **Building banking relationships**
- **Monthly/quarterly oversight**
- **Cash flow projections**
- **Budget preparation and monitoring**
- **Financial statement analysis**
- **Investment analysis**
- **Annual payroll review and filings**
- **State and local filings from tax returns to annual reports and charitable registrations**
- **Recruiting, hiring and training finance personnel**

*Let us help you save time, refocus resources and improve operations.*

**GIVE US A CALL: 301-951-9090**  
**clientservices@grfcpa.com**  
**www.grfcpa.com**

## Expert Credentials...

### IAN SHUMAN, CPA, DIRECTOR

Ian Shuman is the Director of the GRF Client Services Department with more than 10 years of public accounting experience. He provides auditing, consulting, and general accounting services to all types of entities with special expertise working with nonprofit organizations. Mr. Shuman supervises the full range of on and off-site outsourced accounting and often serves in temporary Controllership positions for our clients. He also assists in the recruiting and training of personnel when clients prefer to perform as many accounting functions in-house as possible. [ishuman@grfcpa.com](mailto:ishuman@grfcpa.com)

### KATHLEEN CURTIS FISKEN, EA, LPA, ATA, PRINCIPAL

Kathleen Curtis Fiskén, Principal, has more than 25 years of experience working with all types of entities in various stages of growth. Ms. Fiskén's extensive background in business consulting includes working with nonprofit organizations and businesses in the private sector to set up accounting systems; advice on software solutions; recruiting, hiring and training personnel; and providing monthly and quarterly oversight of client accounting functions. Ms. Fiskén evaluates client needs, assigns staff and provides overall supervision and quality control. [kfiskén@grfcpa.com](mailto:kfiskén@grfcpa.com)

### JUDITH H. LASLEY, CPA, SENIOR MANAGER

Judith Lasley, Senior Manager, has more than 25 years of experience in Controller and Chief Financial Officer positions. Ms. Lasley has special expertise in designing and implementing accounting systems, corporate financial planning and budgeting, financial analysis and due diligence investigation. Her focus is emerging business and government contractor accounting, reporting and compliance. [jlasley@grfcpa.com](mailto:jlasley@grfcpa.com)

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## CLIENT SERVICES DEPARTMENT



**Working with you  
to find your  
Accounting Solutions**